# Setting up an 1BizApp IMAP account on an iphone or iPad

## Tap Settings > Mail, Contacts, Calendars > Add Account.
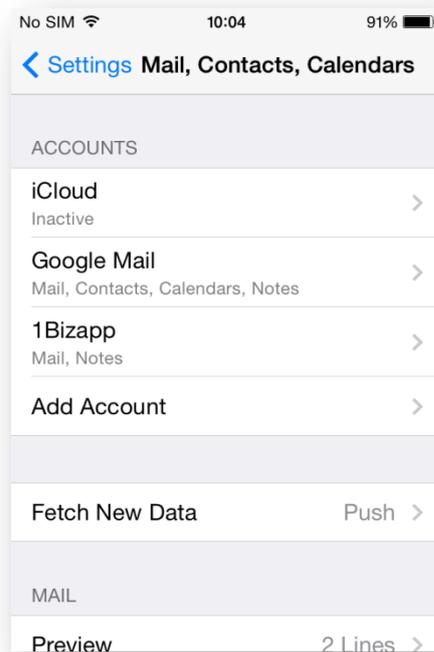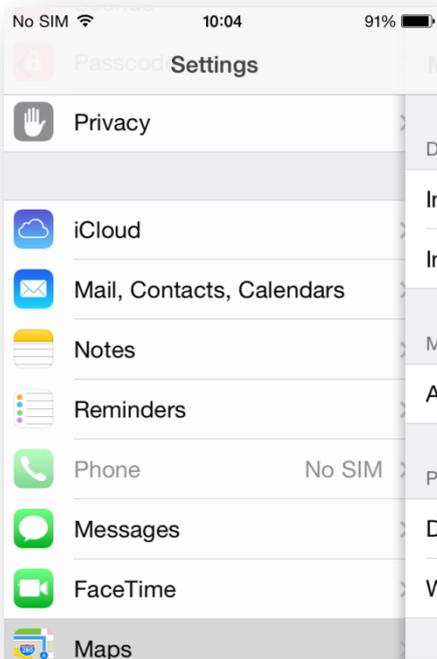


## Tap Other.
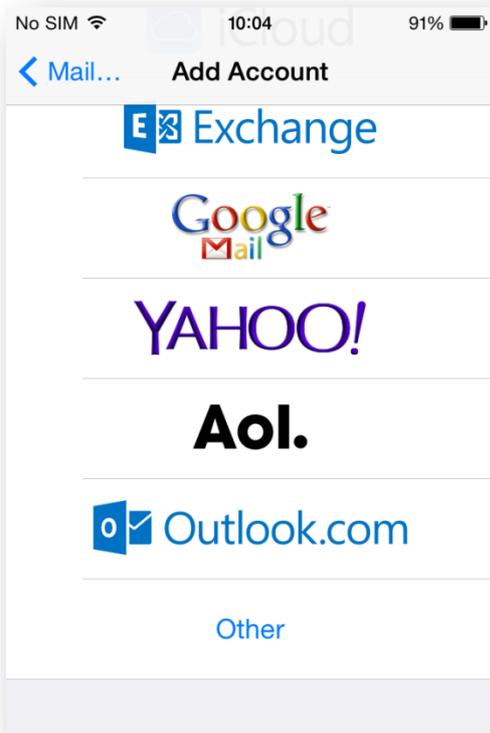
**Tap on Add Mail Account**
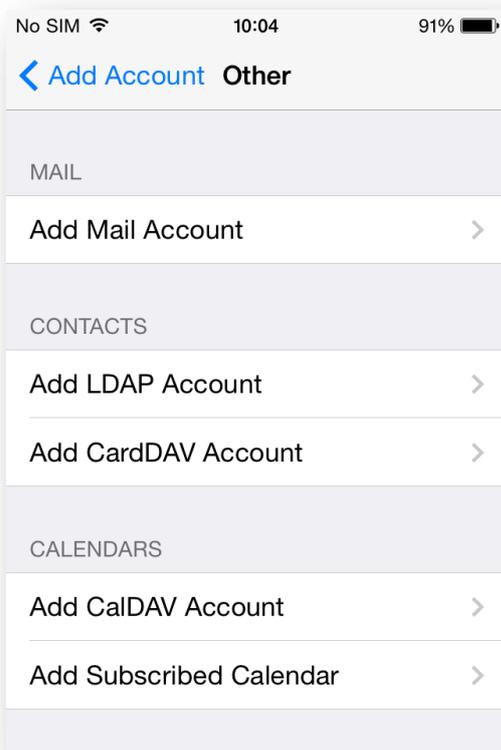
**Enter your name, email address, and Account description for your account.**

**Your password will have been set up in the 1BizApp email account settings by the system administrator.**



**Tap Next**

No SIM 📶 10:06 91% 🔋

Cancel **New Account** Next

IMAP | POP

Name | Fred Smith
Email | fred@fredsmith.com
Description | Fredsmith

INCOMING MAIL SERVER

Host Name | mail.example.com
Username | Required
Password | •••••••••
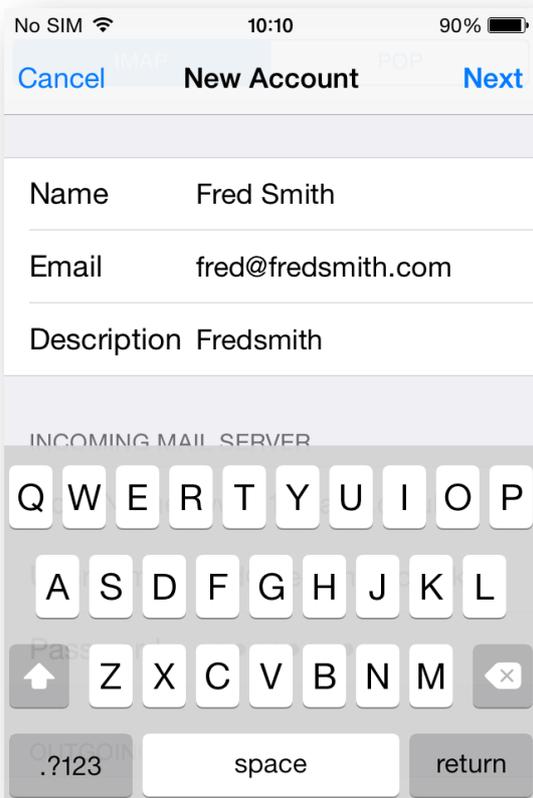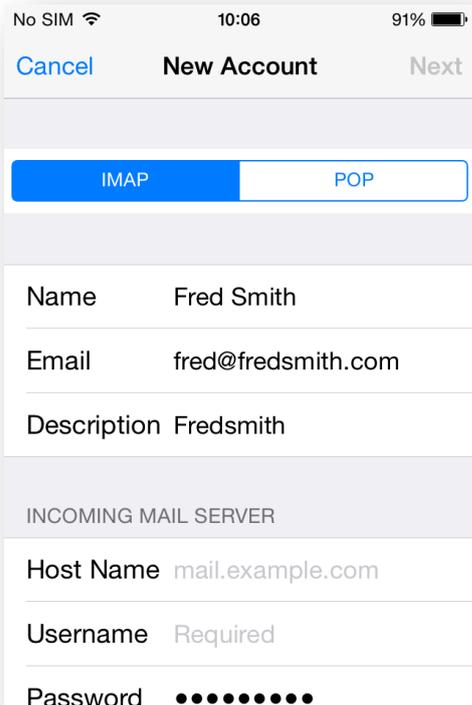
**Select IMAP account, and enter the incoming and outgoing mail server details.**

No SIM 📶 10:10 90% 🔋

Cancel **New Account** Next

INCOMING MAIL SERVER

Host Name | www.1bizapp.co.uk
Username | fred@fredsmith.co.uk
Password | •••••••••

OUTGOING MAIL SERVER

Q W E R T Y U I O P
A S D F G H J K L
Z X C V B N M ⌫
.?123 | space | return

No SIM 📶 10:10 90% 🔋

Cancel **New Account** Next

OUTGOING MAIL SERVER

Host Name | www.1bizapp.co.uk
Username | fred@fredsmith.co.uk
Password | •••••••••

Q W E R T Y U I O P
A S D F G H J K L
Z X C V B N M ⌫
.?123 | space | return
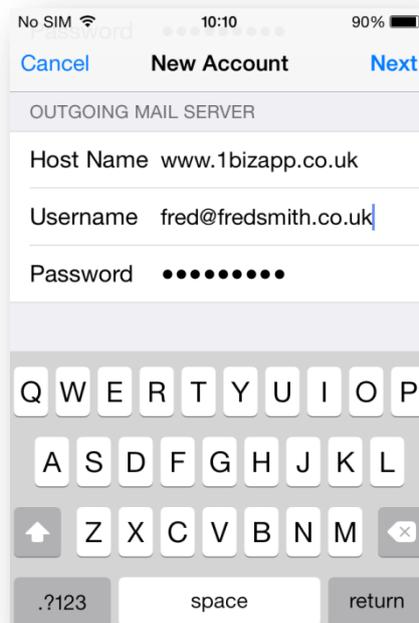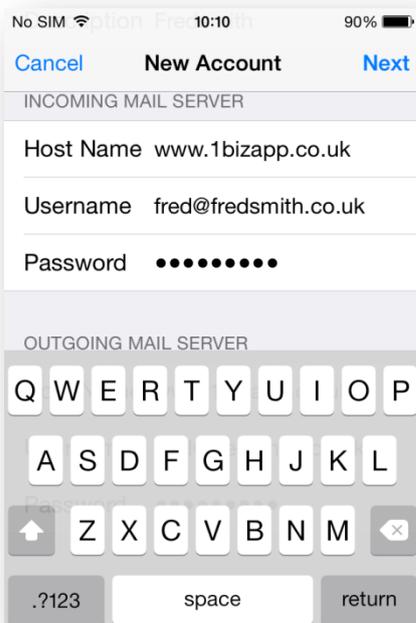
**Hostname: www.1bizapp.co.uk**

**Username: (eMail address)**

**Password: will be supplied by your Admin**
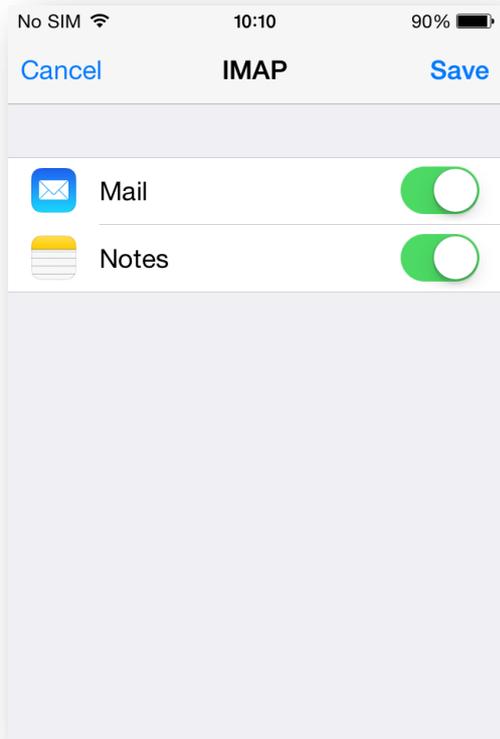


**Tap next and the server verifies your settings - if all is correct your email is set up. You will now receive all of your email on your iPhone.**