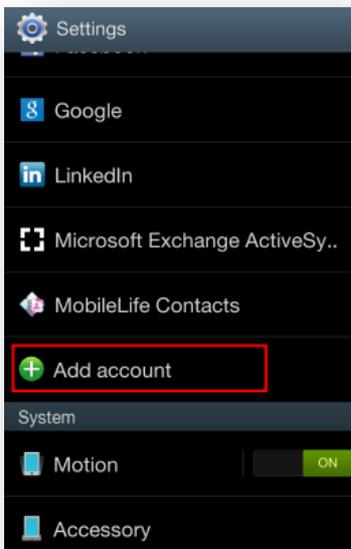


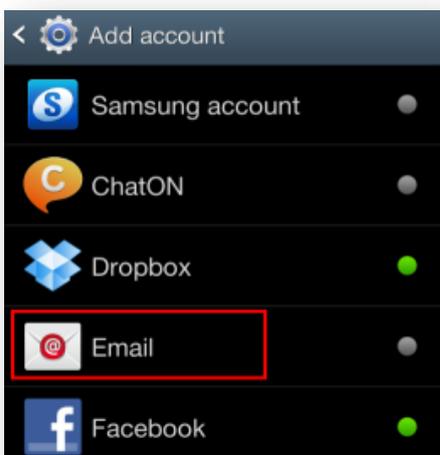
Setting up an 1BizApp IMAP account on an Android phone or tablet

The following steps are required to configure email on most Android phones or tablets:

1. Locate your Settings icon within your App Drawer.
2. Within Settings, scroll down and select Add Account.



3. Select Email from within the Add account section.



4. Enter your Email Address and Password (supplied by your 1BizApp administrator), then select Next.

< Set up email

You can configure email for most accounts in a few steps.

user@domain.com

.....

Show password

Send email from this account by default

Manual setup Next

5. Select IMAP for Account Type.

< Add email account

What type of account?

POP3 account

IMAP account

Microsoft Exchange ActiveSync

6. Enter the following information for Incoming server settings:

The screenshot shows a mobile application interface for configuring incoming server settings. The title bar reads 'Incoming server settings'. Below the title bar are several input fields: 'User name' with the value 'user@domain.com', 'Password' with a masked password of ten dots, 'IMAP server' with the value 'secure.emailsrvr.com', 'Security type' with a dropdown menu set to 'SSL', 'Port' with the value '993', and 'IMAP path prefix' with the value 'Optional'. At the bottom of the form is a 'Next' button, which is highlighted with a red rectangular border.

Username: Your complete email address

Password: Your email address password (supplied by your 1BizApp administrator)

IMAP server: www.1bizapp.co.uk

Security type: SSL

Port: 993

Then, click Next

7. Enter the following information for Outgoing server settings:

The image shows a screenshot of a mobile application's 'Outgoing server settings' screen. The screen has a grey header with a back arrow and a red '@' icon, followed by the text 'Outgoing server settings'. Below the header are several input fields and a checkbox. The 'SMTP server' field contains 'secure.emailsrvr.com'. The 'Security type' dropdown menu is set to 'SSL'. The 'Port' field contains '465'. The 'Require sign-in' checkbox is checked with a green checkmark. The 'User name' field contains 'user@domain.com'. The 'Password' field is filled with ten black dots. At the bottom of the form is a grey button with the text 'Next', which is highlighted with a red rectangular border.

SMTP server: www.1bizapp.co.uk

Security type: SSL

Port: 465

Require sign-in: Must be check-marked

Username: Your complete email address

Password: Your email address password

Then, click Next.

8. Click Next on this screen.

< Account options

Peak schedule
Every 15 minutes

Off-peak schedule
Every 15 minutes

Sync Email

Send email from this account by default

Notify me when email arrives

Automatically download attachments when connected to Wi-Fi

Next

9. Feel free to name your account and edit the name, then select Done to complete the setup.

Set up email

Your account is set up, and email is on its way!

Give this account a name (Optional)
User@domain.com

Your name (Displayed on outgoing messages)
First Last

Done