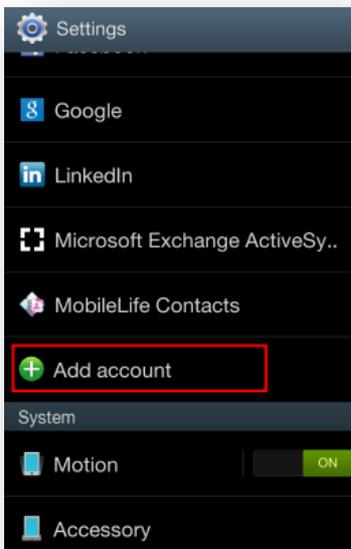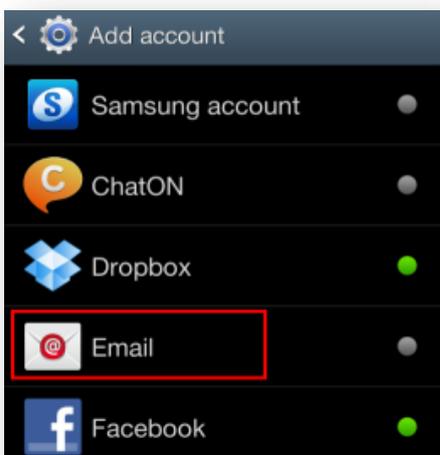# Setting up an 1BizApp IMAP account on an Android phone or tablet

The following steps are required to configure email on most Android phones or tablets:

1. Locate your Settings icon within your App Drawer.

2. Within Settings, scroll down and select Add Account.

3. Select Email from within the Add account section.

4. Enter your Email Address and Password (supplied by your 1BizApp administrator), then select Next.

5. Select IMAP for Account Type.

6. Enter the following information for Incoming server settings:

Username: Your complete email address

Password: Your email address password (supplied by your 1BizApp administrator)

IMAP server: www.1bizapp.co.uk

Security type: SSL

Port: 993

Then, click Next

7. Enter the following information for Outgoing server settings:

SMTP server: www.1bizapp.co.uk

Security type: SSL

Port: 465

Require sign-in: Must be check-marked

Username: Your complete email address

Password: Your email address password

Then, click Next.

8. Click Next on this screen.

9. Feel free to name your account and edit the name, then select Done to complete the setup.